

# VETAC

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## Virginia Educational Technology Advisory Committee

[www.doe.virginia.gov/Div/VETAC](http://www.doe.virginia.gov/Div/VETAC)

**Hanover High School  
ROTC Room  
10307 Chamberlayne Road  
Mechanicsville, VA 23116  
October 4, 2005  
10:00 a.m.**

### **Minutes**

#### **Membership**

Steve Baker – Regional Study Group VIII Representative  
Pamela Burnette – Regional Study Group VII Representative  
Jim Carroll, Chair – Leadership – Medium School Division  
Janet Copenhaver – Regional Study Group VI Representative  
Larry Crum – Business and Industry  
Robin Curtis – Virginia Association of Science Teachers  
Bill Dotson – Virginia Society for Technology in Education  
Janet Duff – Virginia Association of Elementary School Principals  
Alan Edwards – State Council of Higher Education for Virginia  
Bill Flaherty – Virginia Association of School Business Officials  
Phyllis Geron – Virginia Electronic Student Information Systems  
Joe Hill – Regional Study Group V Representative  
Jane James – Virginia Educational Media Association  
Ramesh Kapoor – Leadership – Large School Division  
David Mirra – Regional Study Group III Representative  
Gary Nelson – Virginia Council of Teachers of Mathematics  
Paul Nichols – Virginia Association of School Superintendents  
Chad Sansing – Virginia Association of Teachers of English  
Tim Tirrell – Virginia Community College System  
Dot Walton – Virginia Education Association  
Melissa Warren – Virginia State Reading Association

#### **Department of Education**

Lan Neugent – Department of Education Advisor  
Gloria Barber, Director – Office of Educational Technology  
Cathy Cheely – Distance Learning, Department of Education  
Jason Ellis – Office of Educational Technology  
Linda Holt – Office of Educational Technology  
Julie Mersiowsky – Office of Educational Technology  
Mark Saunders – Office of Educational Technology  
Richard Schley – Office of Educational Technology

Joyce White – Office of Educational Technology  
Flora Cosby – Office of Educational Technology

### **Opening**

Jim Carroll, Chair, called the meeting to order. Introductions of members were made and the name of organizations presented.

### **Welcome and Introduction of New Members**

Jim Carroll thanked Bill Flaherty for hosting the meeting at Hanover High School.

The new members were introduced. They are:

Dennis Casey, representing Virginia Association for Science Teachers, is the director for Education and Public Programs at the Virginia Museum of Natural History. Mr. Casey was unable to attend the meeting but Robin Curtis attended on his behalf.

Ramesh Kapoor, representing the large school division representative is the CIO for Virginia Beach City Public Schools.

Dot Walton, representing the Virginia Education Association is a technology teacher at Walker Upper Elementary School in Charlottesville,

Gary Nelson, representing the Virginia Council of Teachers of Mathematics is a Professor of Mathematics Education and Computer Science at Longwood University.

Dr. Monty Sullivan, representing the Virginia Community College System is the Vice Chancellor of Academic Services and Research for the Virginia Community College System.

Tim Lacey, representing the Virginia School Boards Association is a school board member from Harrisonburg.

Chad Sansing, representing the Virginia Association of Teachers of English is a classroom teacher at J. T. Henley Middle School in Albemarle.

John Littlefield, coordinator of technology (Suffolk City Public Schools) and Joe Hill, director of technology (Rockingham Public Schools) were appointed by the executive committee to represent Region Study Groups II and V, respectively.

Lan Neugent told new members about VETAC. He also announced that the State Superintendent, Dr. Jo Lynn DeMary is retiring at the end of December; and Gloria Barber, Director of the Office of Educational Technology is also retiring January 1<sup>st</sup>.

Jim Carroll described the purpose of VETAC and its activities. He charged the new members to become active participants in VETAC projects and to communicate activities to their organizations.

Introductions of current VETAC members were made and the names of their respective organizations were noted.

### **Minutes**

The May 10 minutes were approved as presented. The motion was made by Gary Nelson and seconded by Bill Flaherty.

## **OLD BUSINESS**

### **2004-2005 VETAC Annual Report**

Jim Carroll presented the Annual Report. After a brief discussion Bill Flaherty made the motion to accept the report and Phyllis Geron seconded. The Annual Report was approved as submitted.

### **By-laws**

It will be necessary to make additional changes to the VETAC By-laws. The Executive Committee will report on the additional changes at the February meeting.

### **Funding**

Lan Neugent asked Richard Schley to talk about the federal technology grants. The biggest problem is for school divisions to get their requests for reimbursements to the Department of Education in a timely manner. He cautioned school divisions to expend all of their allocation. Unexpended funds cannot be redistributed and must be returned to the federal government.

### **Administrator Technology Standards Update**

Lan Neugent and Gloria Barber met with the staff in the DOE Office of Teacher Education and Licensure to identify opportunities and develop a strategy to revise the Technology Standards for Instructional Personnel (TSIPs). The purpose is to: align with the Computer/Technology SOL; to address the need for the standards to reflect more current educational technology performance standards; and to more accurately relate to job responsibilities and functions. As a result of that meeting, the Office of Educational Technology developed a draft set of standards for review and discussion by VETAC members.

### **VETAC Leadership Award**

Each year a VETAC member is honored with a leadership award. The recipient of the award is a person who demonstrates leadership in educational technology and contributions to the group. The award is presented at the Technology Leadership Conference in December.

Zahrl Schoeny, representative for the Virginia Association of Colleges of Teacher Education (VATE) has been selected to receive the 2005 VETAC Leadership Award. Mr. Schoeny has been a member of VETAC for more than ten years. His work in the area of technology leadership has been instrumental in the development of programs and standards at both the state and national levels.

## **NEW BUSINESS**

### **VETAC Calendar for 2005-2006**

Joyce White presented the calendar for the coming year. The Executive Committee approved the dates on the calendar.

### **Topics for 2005 – 2006**

The topics for the work sessions are:

- Revision of the TSIPs
- Updating the state technology plan. Report on progress for both local and state plans and what needs to be updated.
- Discussion on data driven decision-making and network security issues
- Panel discussion of Instructional Technology Resource Teachers (ITRT)

### **Election of Two Executive Committee Member-at-Large**

Dave Mirra, Jane James, and Pam Burnette were nominated to serve as members-at-large on the executive committee. Jane James declined. Larry Crum made motion to close nominations and Gary Nelson seconded. Dave Mirra and Pam Burnette were elected.

### **May Site Visit**

Jim Carroll will host the May 9<sup>th</sup> meeting at Kenmore Middle School in Arlington. Kenmore is an arts and communications technology focus school. At Kenmore, the Arlington middle school curriculum is taught through the arts and communications technology. Students are actively engaged in learning activities that involve dance/movement, drama, visual arts, music and many forms of communications technology. The new Kenmore Middle School has four labs and a number of technology-rich classrooms that contain a Smartboard, audio enhancement system, LCD projector, scanner, TV/DVD/VCR, and Dell workstations. After the meeting, a tour of the new facility will be provided.

### **Computer/Technology SOL Resource Document**

The Board of Education approved a set of Computer Technology Standards grades K-12 for students in June. The Office of Educational Technology is in the process of developing a resource document that aligns the C/T SOL with the Standards of Learning. Its purpose is to illustrate opportunities for teachers to integrate technology with instruction. Charlie Makela is putting together a team of school divisions to receive input into the development of the resource document. If VETAC members are interested in serving on the task force, please contact Charlie Makela at [charlie.makela@doe.virginia.gov](mailto:charlie.makela@doe.virginia.gov).

### **Work Session**

The committee divided into groups to examine the revised TSIP standards document for alignment with the new Computer/Technology Standards, identify potential activities/strategies for meeting objectives, and develop a Q & A document for future distribution to school divisions.

### **Educational Technology Leadership Conference**

The 2005 Educational Technology Leadership Conference will be held December 5-7 at the Hotel Roanoke. The theme is "*Technology: Unlocking the Potential*". Cheryl Lemke, President and CEO of the Metiri Group will deliver the keynote address "*Technology-Based Solutions that Work: K-12*". The conference features over 100 concurrent sessions and hands-on workshops on the effective use of educational technology resources in teaching, learning and management. Special conference tracts will be presented by the educational services staff of Virginia's public television stations, the Virginia Society for Technology in Education, the Virginia Educational Media Association, and the Training and Technical Assistance Centers. Over 70 exhibitors will display the latest technology hardware and software applications for teaching, learning, and management. Eight technology leaders, selected by the regional superintendent's study, will be recognized. The 2005 conference is being co-sponsored by the Virginia Society for Technology in Education (VSTE).

### **Next VETAC Meeting**

The next meeting is on February 14, 2006, and will be held at Hanover High School in Mechanicsville, Virginia.

### **Architectural Guidelines**

The Office of Educational Technology will begin to review the current architectural guidelines created for the SOL Technology Initiative. The guidelines detail infrastructure essential for the implementation of web-based instructional and remedial programs, including online delivery of SOL tests. Members who would like to participate or have input into the development of the guidelines should contact Richard Schley at [richard.schley@doe.virginia.gov](mailto:richard.schley@doe.virginia.gov).

### **Adjournment**

Jane James made a motion to adjourn the meeting and Bill Flaherty seconded the motion. The meeting was adjourned at 2:45 P.M.